

BAINBRIDGE ISLAND FIRE DEPARTMENT
BOARD OF COMMISSIONERS

Meeting Minutes

January 19, 2022

Chair Scott Isenman called the Board of Commissioners meeting to order at 6:30 PM. Present were Commissioners Tim Carey, Andrea Chymiy (remote), and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Fire Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

Deferred

EXECUTIVE SESSION

At 6:35 Commissioner Isenman called for an Executive Session to last 45 minutes. The Executive Session was called for collective bargaining planning per RCW 42.30.140(4)(b) and to evaluate the qualifications of a candidate for appointment to elective office per RCW 42.30.110(1)(h).

At 7:20 PM, the Executive Session was extended by 30 minutes. At 7:50 PM, the Executive Session was extended by an additional 10 minutes. At 8:00 PM, the Executive Session was extended by an additional 5 minutes.

The regular open public meeting resumed at 8:05 PM.

GOOD OF THE ORDER

Chief Teran noted the hiring of an IT Administrator, pending pre-employment screening.

CONSENT AGENDA

(Vouchers totaling \$67,049.70, Meeting Minutes 1/5/22) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. Resolution #01-2022: Roster Update

Chief Teran requested approval of Resolution #01-2022: Roster Update. This resolution documents the Department's roster and is used to validate volunteer membership for volunteer firefighter benefits. Commissioner Carey moved to approve Resolution #01-2022 as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

2. Resolution #02-2022: Regular Meeting Schedule Change

Chief Teran requested approval of Resolution #02-2022: Regular Meeting Schedule Change. This resolution changes the schedule of regular Board meetings to 4:30 PM on the 2nd and 4th Thursday of each month. Commissioner Carey moved to approve Resolution #02-2022 as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

3. 2021 Preliminary Financial Report:

Finance Manager Kaufman presented the preliminary 2021 financials which indicate an additional surplus of \$820,000 to the Department's fund balance.

4. 2021 Work Plan Presentation

Chief Teran presented a summary of the 2021 Work Plan. All 2021 Work Plan objectives were completed except for the final presentation of the Community Wildfire Protection Plan (CWPP). The CWPP will be presented when a full slate of Commissioners is available. The 2021 Work Plan was received and filed by the Board.

5. Staffing Update

Chief Teran requested approval to hire three additional firefighters, one per shift, to allow greater flexibility in meeting the minimum staffing requirement of nine. This would increase the size of each shift to 13 career firefighters but would not change minimum staffing. Commissioner von Ibsch moved to approve the hiring of three additional firefighters, one per shift, as presented. Commissioner Carey seconded the motion and the motion passed unanimously.

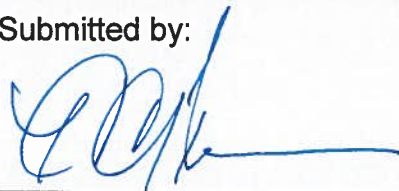
6. Board Vacancy

Commissioner Isenman noted that the Department had received several letters of interest from qualified Island residents who were interested in serving in the open Board Position #2 role. Commissioner Carey nominated Jay Rosenberg for appointment to the open Position #2 on the Board. Commissioner Chymiy seconded the nomination and Jay Rosenberg was appointed to the Board unanimously. Rosenberg will be sworn in at the February 10, 2022 BOC meeting.

ADJOURNMENT

The meeting was adjourned at 8:27 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

February 10, 2022